Property inventory

Check-in inventory [ ]  Check-out inventory [ ]
Date

Tenant’s new address

#  Property

[ ]  Apartment [ ]  House [ ]
Size:       Rooms:

Property description:

Address:
N°       street

#  Landlord

Name:

Address:

and

#  TenanT(S)

Name:

Address:

and

Name:

Address:

# Meter readings (water, gas, etc.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **TYPE** | **Serial number** | **m3** | **Wear and tear** | **Working condition** | **Comments** |
|  |  |  |  |  |  |

# ELECTRICITY Meter readinG

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| **TYPE** | **Serial number** | **KW** | **WEAR AND TEAR** | **Working condition** | **Comments** |
|  |  |  |  |  |  |

#  Heating system

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| --- | --- | --- | --- |
| **Type** | **Wear and tear** | **Working condition** | **Comments** |
|  |  |  |  |

#  Water heating

|  |  |  |  |
| --- | --- | --- | --- |
| **Production type** | **WEAR AND TEAR** | **Working condition** | **Comments** |
|  |  |  |  |

#  ROOF

|  |  |  |  |
| --- | --- | --- | --- |
| **Type** | **Description** | **condition** | **Comments** |
| **Roof** |  |  |  |
| **Woodwork** |  |  |  |
| **ISOLATION** |  |  |  |
| **Gutters** |  |  |  |
| **Downsprouts** |  |  |  |

#  Other interior and exterior EQUIPEMENTs

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| **Equipement(s)** | **Description** | **Wear and tear** | **Working condition** | **Comments** |
| **Doorbell** |  |  |  |  |
| **Alarm** |  |  |  |  |
| **TV antenNa** |  |  |  |  |
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# Keys

Number of keys delivered this day:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type** | **Number** | **Delivered this day** | **DATE** | **COMMENTs** |
|  |  | [ ]  | 25/06/19 |  |

#  Property layout

For each room and for each equipment, precise the description, the wear state and its functioning.

Example: « New », « In good condition », « Working order », « Out of order ».

The image indicates the position of the walls (**A, B, C, D**). 

## ENTRANCE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **Front door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B** |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Windows(S)** |  |  |  |  |
| **Shutters, blinds** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Air conditioning** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## LIVING ROOM

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| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B** |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Windows(S)** |  |  |  |  |
| **Shutters, blinds** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Air conditioning** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## KITCHEN

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| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **Door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B** |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **Veiling** |  |  |  |  |
| **Lower kitchen unit** |  |  |  |  |
| **Upper kitchen unit** |  |  |  |  |
| **workplan** |  |  |  |  |
| **Sink** |  |  |  |  |
| **Sink cabinet** |  |  |  |  |
| **Ventilation** |  |  |  |  |
| **Window(S)** |  |  |  |  |
| **Shutters, Blinds** |  |  |  |  |
| **Closet** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Air conditioning** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## ROOM 1

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| --- | --- | --- | --- | --- |
| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B** |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Windows(S)** |  |  |  |  |
| **Shutters, blinds** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Air conditioning** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## ROOM 2

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| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B** |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Windows(S)** |  |  |  |  |
| **Shutters, blinds** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Air conditioning** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## BATHROOM 1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **Door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **SKIRTING** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B**  |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **faïence**  |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Window(s)** |  |  |  |  |
| **Closet** |  |  |  |  |
| **Bathroom Sink(s)** |  |  |  |  |
| **SHower, THUB** |  |  |  |  |
| **Toilet** |  |  |  |  |
| **Toilet seat** |  |  |  |  |
| **Plumbing** |  |  |  |  |
| **Flush system** |  |  |  |  |
| **Seals** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Ventilation grid** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## BATHROOM 2

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| --- | --- | --- | --- | --- |
| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **Door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **Baseboard** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B**  |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **faïence**  |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Window(s)** |  |  |  |  |
| **Closet** |  |  |  |  |
| **Bathroom Sink(s)** |  |  |  |  |
| **douche, bAignoire** |  |  |  |  |
| **Toilet** |  |  |  |  |
| **Toilet seat** |  |  |  |  |
| **Plumbing** |  |  |  |  |
| **Flush system** |  |  |  |  |
| **Seals** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Ventilation grid** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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## WC 1

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| --- | --- | --- | --- | --- |
| **Equipement(s)** | **Description** | **Wear and tear** | **Condition** | **Comments** |
| **Door** |  |  |  |  |
| **Floor** |  |  |  |  |
| **Skirting** |  |  |  |  |
| **Wall A** |  |  |  |  |
| **Wall B**  |  |  |  |  |
| **Wall C** |  |  |  |  |
| **Wall D** |  |  |  |  |
| **faïence**  |  |  |  |  |
| **Ceiling** |  |  |  |  |
| **Window(s)** |  |  |  |  |
| **Closet** |  |  |  |  |
| **Bathroom Sink(s)** |  |  |  |  |
| **SHOWER, THUB** |  |  |  |  |
| **Toilet** |  |  |  |  |
| **Toilet seat** |  |  |  |  |
| **Plumbing** |  |  |  |  |
| **Flush system** |  |  |  |  |
| **Seals** |  |  |  |  |
| **Heating** |  |  |  |  |
| **Ventilation grid** |  |  |  |  |
| **Light switches** |  |  |  |  |
| **Sockets** |  |  |  |  |
| **LIGHTING** |  |  |  |  |
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**Comments on the room:**

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#  NOTES

# Special terms

Date       , place      ,       copies signed.

|  |  |
| --- | --- |
| **LANDLORD(S)****FULL NAME** | **TENANTS(S)****FULL NAME** |